

# Selection Criteria

Career Support Professionals have extensive experience and success preparing government job applications including writing selection criteria (or "Claim for position" documents) and providing advice on the processes of public sector employment.

Julie Gee leads our team of selection criteria writers. Julie has an in-depth knowledge of addressing selection criteria and the interview process of the public service and community sectors, gained over 9 years working in state government and 2 years with a not-for-profit organisation. She is widely regarded as one of Australia's leading experts on selection criteria, and is highly sought after to both write and review criteria responses.

Our team has assisted clients to gain interviews with local Councils, community organisations, state government authorities (transport, service and infrastructure providers), educational institutions (schools, TAFEs, universities), health sector providers (hospitals) and a number of Commonwealth bodies.

***Commitment to Quality*** We regularly seek feedback from recruiters and employers to ensure our documents meet their needs, undertake an ongoing Client Satisfaction Survey, and have all of our documents peer reviewed.

## Selection Criteria Pricing\*

We provide Selection Criteria assistance to clients on an hourly rate, based on level of client experience and the type of role being applied for. There are 2 options available:

1. Writing criteria "from scratch" based on an interview with the client
2. Editing/reviewing criteria written by the client

- **Graduate/Entry Level** \$55 per hour
- **Intermediate Level** \$66 per hour
- **Senior Professional/Executive Level** \$75 per hour

***Use our selection criteria service as part of a Résumé Package and receive a discount.***

\* Prices include GST & are current as of 1 January 2011 (subject to change without notice)